

Hochalpinen Institut Ftan is actively searching a highly skilled wellbeing and pastoral leader to join our team from August 2024. The person will provide excellent wellbeing lessons and pastoral support within the School and Boarding House. Collaborating closely with the Head of School, they will prioritise the wellbeing of our students, ensuring they remain central to all academic and pastoral decisions. Key personal attributes and values for this role include integrity, authenticity, diligence, kindness, as well as exceptional abilities in listening, communication and coaching.

As a Cantonal and federally recognised grammar school with a boarding school in the Lower Engadine, HochAlpinen Institut Ftan runs a bilingual grammar school and the Ignite international education programme. Together with the Sports Academy, our school offers an ideal academic and sports background for highly gifted athletes on the one hand and for less competitive but sports-minded students on the other.

Wellbeing & Pastoral Leader 100%

Staff management and leadership

- Lead a team of Class Teachers in professional development.
- Lead pastoral meetings with Class Teachers and ensure they deliver meaningful and purposeful Class Teacher lessons.
- Quality assure the delivery of Wellbeing lessons.
- Lead a team of boarding house staff in welfare and pastoral matters

Student wellbeing - guidance and support

- Create, monitor and regularly update a Student Focus List for all academic staff.
- Co-ordinate the Wellbeing curriculum, including the yearly plans and lesson resources.
- Collect regular student feedback of the Wellbeing curriculum.
- Actively collaborate with the Head of School in developing the Wellbeing programme.
- Collaborate with the Counsellor to implement appropriate social and emotional interventions.
- Attend and contribute to parent consultation meetings
- Proactively address wellbeing issues relevant to the age or year group ie through assemblies, Wellbeing programme and any other opportunities that are available
- Implement safeguarding procedures according to school policy.

Student behaviour and attendance

- Fully implement the Behaviour for Learning Policy and Procedures, and encourage others to do so consistently.
- Investigate behavioural issues and provide interventions using a Restorative approach.
- Monitor achievement and ensure achievement is celebrated.
- Support class teachers in keeping parents regularly informed about any issues involving their child.
- In conjunction, monitor attendance, registers, and absence lists. Take necessary action to ensure the highest standard of attendance and punctuality.

Student progress - Administration

- Supervise the team of class teachers through the reporting process, ensuring that deadlines are met and the reports are of requisite quality.

The successful candidate can expect a generous salary and benefits, including medical insurance. Accommodation may be included for the right candidate. We support staff with generous professional learning opportunities and exciting prospects for career development.

HochAlpinen Institut Ftan is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practices that are aligned with the recommendations of the International Task Force on Child Protection. We hold ourselves to a high standard of effective recruiting practices with specific attention to child protection.

Application deadline: Wednesday January 31st Please send your completed application to caroline.taylor@eimglobal.com

Statement on the Protection of Students

The High Alpine Institute Ftan is committed to protecting and promoting the well-being of all students entrusted to us and expects all applicants to share this commitment. We use safe hiring practices that align with the recommendations of the International Task Force on Child Protection. We adhere to a high standard of effective hiring practices, with a particular focus on child protection.

All appointments are subject to an interview, identity verification, criminal record check, successful references, and a visa and work permit process as required by Swiss law.